

Arrow Trophy Yacht Racing Association

Minutes of the 25th Annual General Meeting, held at
1830 hrs on Monday 26th March 2018 at
The Royal Thames Yacht Club, 60 Knightsbridge, London SW1

1) **Apologies were received from:** Patrick-Cooke Priest and David Aisher (Trustees), David Gavins (Uppingham), Kate Robinson (Oundle), Peter Kewish (Pangbourne), Jason Proctor (Dulwich), Peter Gray (Kings Canterbury), Jim Miller (Charterhouse), Douglas Peniston (Bradfield), Emily Wiltshire (Kings Canterbury) and Michael Hlavaty (Sunsail).

Management Committee members present:

Richard Sainsbury (Chairman/Dulwich), Alastair Capon (Secretary/Dulwich), Simon Brown (Treasurer/Dulwich), Bob Clitherow (Malvern), David Richards (Shrewsbury), ex officio Guy Russell

Other members present:

Gwynne Lawrence (Hon. Auditor/Harrow), Caroline Bowen (Roedean) Mark Oates (Shrewsbury), David MacDonald (Ardingly), Alastair McRobert (Cheltenham), Toby Francis (Cheltenham), Polly Amos (Wellington), David Anderson (Winchester), Gill Smith (CRO) and Jo Chugg also in attendance.

2) **Minutes of 24th AGM for approval**

These were read and approved.

3) **Election of the Management Committee**

Bob Clitherow, David Richards and Emily Wiltshire were re-elected whilst Ed Stevenson stepped down and was replaced by Kate Robinson as the Oundle representative. Gwynne Lawrence was re-appointed as Hon. Auditor (Proposed by David Anderson, seconded by Caroline Bowen). The importance of Oundle representation for Regatta succession planning was noted.

4) **Approval of Financial Statements for the year ending 31st December 2017**

The Treasurer presented the Accounts. It was another good year for entries with 24 boats and income was as expected. However there was a significant increase in costs. A loss was budgeted on the dinner as ATYRA paid for the hire of the Events Centre. The other difference was an increase in the Race Management fees which incurred an unexpected VAT charge. David Andersen asked why VAT had been charged. This is due to a different charging structure by the RLYC but no viable resolution is available. The accounts show a small deficit of £65 in line with the desired break-even but a small surplus is preferred. David Richards asked if we are contracted to take all of the boats. We aren't but the whole fleet are available if required. The accounts were approved.

5) **Approval of The Annual Subscription – proposed remain at £30**

This was approved. Nb. Existing direct debits need to be amended from £25 to £30

6) **Approval of the Joining Fee – proposed remain at £25**

This was approved.

7) **Approval of increased Liability Insurance Renewal – increase in premium to £924**

Premium may increase by 10% and IPT has increased to 12.5% so total increase of £100 (£825 to £924). This works out at c£37 per boat on a 25 boat entry (c£3pp).

Nb. Items 4) to 7) were discussed jointly and proposed by David Macdonald and seconded by Polly Amos.

8) **Approval of the Entry Fee – £1475. The deposit to increase to £375.**

There was brief discussion regarding increasing the entry fee up to £1500, but £1475 was approved by Bob Clitherow and seconded by Guy Russell. The entry fee includes; charter, race fees, berthing and liability insurance

9) **Approval of the Dinner cost – proposed £35 per person**

The dinner price is up on 2017 but ATYRA will again pay the CYH hire cost. Approved by David Macdonald and seconded by Polly Amos.

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The payment of the entry fee deposit £375 is required by 11th May and the balance of £1100 by 1st July. The deadline for dinner payments is September 1st.

10) Proposals for 2018

- Weekend of 13th and 14th October
- 27 Sunsail F40s booked subject to deposit
- Minimum crew of 9 people with a maximum of 12. The regatta remains a Corinthian regatta
- Boats with more than 3 ringers will not be allowed to score
- Damage only excess of £3000 (insurable at Sunsail's discretion to £800 limit for two days at @120 per day).
- Cowes Yacht Haven (CYH) booked for 12th and 13th October – if berthing elsewhere please notify Hon Sec
- Dinner cost £35 per head plus wine. Note ATYRA will pay the Yacht Haven dinner hire costs
- Dinner numbers are flexible at CYH but preferably still crews only. ATYRA will liaise directly with CYH Yacht Haven and accept payment for 12 crew up front from each school (£420)
- Standard Friday pick up time is 19.00. For use of boats on Friday 12th book early directly with Sunsail – Arrow fleet rate is £390 inc vat.
- Gill Smith has again accepted the position of Race Officer through the Royal London YC
- Potential new schools - Dean Close, Merchant Taylors, Kings College School Wimbledon - returning Bryanston

Secretary's Note: Named Skippers must helm the racing. If pick up skipper is different, Sunsail must have approved all cvs. Competent crew cvs are still required

11) Racing Format for the weekend

Gill Smith - four races on the Saturday with the final race finishing near Cowes but options will depend on weather and tides. There will be three umpire teams on the water with a good Chief Umpire – Steve Proctor. Bob Milner is unavailable for the Arrow, so the ex-Commodore of RLYC, Peter Taylor, will step in for the Sunday fleet racing. There will be tweaks to the SIs which will be consistently enforced on the understanding that there is a wide range of abilities through the fleet.

12) 25th Anniversary of the A.T.Y.R.A.

- The RLYC can provide options for Friday racing depending on take up of Friday bookings. These would not count as part of the regatta but would end in Cowes with the possibility of drinks and a fork supper at RLYC. RLYC details to follow. Secretary to see whether Sunsail might also offer half a day charter for the Friday.
- Options for a commemorative 25th Anniversary racing pennant have been discussed and viewed. The Chairman of the ATYRA will have the deciding vote. A pennant will be given to each competing school with options for others to be purchased at a reasonable price and dependant on demand.
- A discussion on options for a drinks reception have ended up with the decision for a toast by all competitors at the beginning of the prize giving.

13) AOB

- Website – the Secretary requested that a sum of £200 (absolute maximum) be approved to upgrade phishing protection and enhanced security on the website. This was approved.
- GDPR – given regular use of limited personal details, ATYRA are cognisant of the impending GDPR regulation. The Secretary should assume the role of Data Controller and will ensure that school contacts and other participants in the organisation will have opted in to their details being used for regatta purposes only. This was agreed. It was also suggested that a GDPR policy could be displayed on the website.

The meeting closed at 19.25.

Approved & signed by the Chairman